

# **YADKIN COUNTY BOARD OF COMMISSIONERS REGULAR SESSION MINUTES**

## **Monday, January 4, 2016**

The Board of Commissioners of the County of Yadkin, State of North Carolina, met in Regular Session in the Commissioners' Meeting Room of the Yadkin County Human Resources Building located at 217 East Willow Street, Yadkinville, NC on Monday, January 4, 2016 at 9:00am.

### **Present were:**

Chairman Kevin Austin  
Vice Chairman David Moxley  
Commissioner Gilbert Hemric  
Commissioner Marion Welborn  
Commissioner Frank Zachary

**Staff present:** County Attorney, Ed Powell; County Manager, Lisa Hughes; and Clerk to the Board, Tanya Gentry.

**INVOCATION** given by Chairman Austin.

**CALL TO ORDER** by Chairman Austin at 9:03am.

**PLEDGE OF ALLEGIANCE** led by Chairman Austin.

### **ADJUSTMENTS TO/ADOPTION OF THE AGENDA**

**Commissioner Zachary made a motion to adopt the Agenda as presented. Commissioner Welborn second.**

**Vote: 5/0.**

### **PUBLIC COMMENTS**

There were no public comments. Chairman Austin closed the Public Comments at 9:05am.

### **APPROVAL OF MINUTES**

The December 21, 2015 Regular and Closed Session Minutes were reviewed. **Commissioner Welborn made a motion to approve both sets of minutes as presented. Commissioner Hemric second.**

**Vote: 5/0.**

### **REPORTS/REQUESTS OF THE BOARD**

#### **FY2015 Financial Audit Presentation**

Jill Vang, of Martin Starnes & Associates, addressed the Board. Martin Starnes & Associates performed the County's FY2015 financial audit. They issued an unmodified (clean) opinion. That is the best opinion that can be given. The County staff was very cooperative and they appreciated that. The audit information has been submitted to the Local Government Commission (LGC) for their approval. Revenues increased approximately 1% and expenses increased approximately 7% from the prior year. The County's General Fund Balance decreased approximately 20%. The main reason the Fund Balance decreased so much in FY2015 was due to the appropriation of funds for projects. Approximately \$3.5 million was appropriated for the Yadkin County Agricultural and Educational Building Capital Project. The top three revenues were property taxes, sales taxes, and restricted intergovernmental funds. Things like State and Federal grant funds are restricted intergovernmental funds. Property taxes decreased by approximately 5.3%. The restricted intergovernmental funds increased by approximately 11%. Sales tax increased by approximately 15%. The top three expenditures were Health & Human Services, Public Safety, and Education. The Health & Human Services expenditures increased approximately 2.7%. The Public Safety expenditures increased approximately 6.6%. Public Safety is mainly made up of the Sheriff's Office, Animal Control, EMS, and Inspections. The Education expenditures increased approximately 4.3%. The Landfill Enterprise Fund decreased. This was mainly due to the cost of repairing the County's two garbage trucks and having to contract with Republic Services to pick up the garbage/recycling while the County's trucks were not operational. The County has now sold those two garbage trucks and contracted with Republic Services to do

the work fulltime so there should not be such a decrease in FY2016. The Water & Sewer Enterprise Fund increased overall. Chairman Austin commented on the expenditures increasing in FY2015. One of the reasons the expenses went up in all the departments was due to an unexpected big increase in health insurance costs. Jill Vang stated that they are seeing a health insurance increase all over; including at their own office. Due to the increased costs, Yadkin County increased the health insurance budget lines in the FY2016 Budget. Chairman Austin asked about findings. There were a few findings for FY2015. The findings are included in the compliance letters the LGC is reviewing. The compliance letters also state what action will be taken to correct the findings. The DHHS will review the compliance letters/findings. There was a finding concerning the reconciliation of NCFast. Findings related to NCFast occurred in many counties.

### **Human Services Update**

Kim Harrell addressed the Board. The SSBG IV-E monitoring has been completed. It went very well. They are currently working on their ABAWD case load. There are approximately 200 cases in Yadkin County. A letter had to go out by January 1<sup>st</sup> regarding the work requirement. The ABAWD work on those cases has to be completed by March. They are working on an internal study on how they get applications for Medicaid. The study is being done to try and determine if they are having any issues with the incoming process and see how they can improve their timeliness. They started taking LIEAP applications on December 1<sup>st</sup>. By 4:00pm on December 31<sup>st</sup> they had taken 137 applications. The average pay out per household is \$217.92. The citizens who qualify for the LIEAP program will receive a one-time payment of their heating costs. The funds are not given to the citizen; the payment is made directly to the provider of the heating source. They are working on the DSS end of the year reports. Interviews of the candidates for the WIC Supervisor position will begin this week. There was a positive TB case in Yadkin County. An isolation order was issued for the patient on December 2<sup>nd</sup>. The patient was treated and the isolation order was lifted on December 22<sup>nd</sup>. The State decreased their Family Planning funding. There is a budget amendment reflecting that decrease in today's Consent Agenda.

### **CONSENT AGENDA**

**Commissioner Welborn made a motion to approve the Consent Agenda items. Vice Chairman Moxley second.**

**Vote: 5/0.**

The Consent Agenda items that were approved by the Board are as follows:

#### **Human Services/Family Planning Budget Amendment**

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
FP-Family Planning	1045164-44203	48,912	(2,632)	46,280
FP-Salary	1055164-51010	75,380	(2,000)	73,380
FP-SS	1055164-51300	4,725	(124)	4,601
FP-Medicare	1055164-51310	1,105	(29)	1,076
FP-Retirement	1055164-51330	5,155	(143)	5,012
FP-Insurance	1055164-51350	17,495	(316)	17,179
FP-401K	1055164-51360	765	(20)	745

Decrease in Family Planning funding due to a decrease in funding from the State.

### **Approve ePlus Contract for General Services**

ePlus provides networking support. The IT Department has contracted with them for years and ePlus knows the County network well. They respond quickly when an issue arises. The other contracts the County has with ePlus are for specific program support services and/or projects. The contract before the Board today is not for anything specific; it is a general services contract. It will allow ePlus to provide networking services as needed. The County will only be billed for the services ePlus renders with the County's pre-approval. It is a three year contract. The Board approved the contract and authorized the County Manager to sign it.

### **PUBLIC HEARING/ACTION TO SET PUBLIC HEARING**

There were no public hearings or actions to set a public hearing.

## **BOARD ACTION**

### **Budget Amendment for Hospital**

The Board previously had appropriated approximately six months of funding for the Hospital. With the future of the Hospital facility still unknown, additional funding is needed to cover costs for the remainder of the fiscal year. The following budget will appropriate the needed funds:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Hospital – Group Insurance	1055930-51350	27,000	(3,975)	23,025
Hospital – Salaries	1055930-51010	56,000	37,760	93,760
Hospital – Salary Part Time	1055930-51030	21,000	6,600	27,600
Hospital – Social Security	1055930-51300	4,774	2,751	7,525
Hospital – Medicare	1055930-51310	1,117	650	1,767
Hospital – Retirement	1055930-51330	4,015	3,110	7,125
Hospital – Supplies & Materials	1055930-52010	5,700	(1,000)	4,700
Hospital – Janitorial Supplies	1055930-52015	500	(500)	0
Hospital – Gas/Diesel	1055930-52350	100	200	300
Hospital – Buildings & Grounds	1055930-53010	13,794	5,000	18,794
Hospital – Telephone	1055930-54200	350	650	1,000
Hospital – Utilities	1055930-54300	50,000	58,745	108,745
Hospital – App Fund Balance	1044000-49000	2,834,742	109,991	2,944,733

The County is receiving rent for some space in the physician's area of the Hospital. That revenue will help offset some of these costs. **Vice Chairman Moxley made a motion to approve the budget amendment appropriating an additional Fund Balance of \$109,991.00 to increase the hospital expenditure budget allowing the upkeep of the hospital facilities through June 2016. Commissioner Zachary second.**  
**Vote: 5/0.**

### **Budget Amendment for Legal Services for Hospital**

Smith Moore Leatherwood is providing the County with the legal services that are needed in regards to the Hospital. The budget line does not contain sufficient funds to cover the costs of the current engagement letter the County has with Smith Moore Leatherwood. The Board was asked to appropriate additional funds of \$53,603.00 to cover those costs. The case the County has against HMC/CAH is still ongoing so it is expected that additional services will be needed in the future. It was requested that the Board also approve appropriating \$125,000.00 for future services. The following budget amendment is needed to appropriate the funds:

Line Item	Account	Current Budget	Increase/(Decrease)	New Budget
Non Dept – Professional Services	1059000-51500	302,200	178,603	480,803
General Fund – App Fund Balance	1044000-49000	2,944,733	178,603	3,123,336

**Commissioner Zachary made a motion to approve the budget amendment to increase the Non-Departmental Professional Services budget line item for the payment of \$53,603.00 for current engagement costs and to provide \$125,000.00 for future engagement costs with Smith Moore Leatherwood LLC for legal services resulting from the Hospital closure. Commissioner Hemric second.**

**Vote: 5/0.**

### **Naming & Unrestricted Donation Opportunities for Agricultural and Educational Building**

There are several opportunities available for naming rights for the Yadkin County Agricultural and Educational Building. There is a 10-year commitment option and a 20-year commitment option. The naming rights are for the second level of the building only. People can also choose to donate funds. The funds will be used to help cover the ongoing maintenance costs of the facility. County Manager Hughes went over the Room/Area Naming Opportunities and Unrestricted Donation Opportunities. Donors can pay either in a lump sum or over time. Farm Bureau has already committed to a \$50,000.00 donation. They have paid the County \$25,000.00 and the remaining \$25,000.00 will be paid when the building has been completed. County Manager Hughes has spoken with Justin Somers, of Farm Bureau, about naming opportunities. The Farm Bureau Board is meeting today so Justin Somers will speak with them about their

options. **Commissioner Hemric made a motion to approve the Room/Area Naming Opportunities and Unrestricted Donation Opportunities as presented. Commissioner Welborn second.**

**Vote: 5/0.**

#### **County Rates/Fees for East Bend Waterline**

The proposed water rate structure includes an agricultural water rate. The County water rates will be for out-of-town users. Those who sign up for connection to the waterline prior to the issuance of the construction bid package will receive a discounted tap fee and the connection fee will be waived. Following the issuance of the construction bid package, the tap fees will return to their normal rates and the connection fee will not be waived. County Manager Hughes went over the proposed water rates and tap fees for the East Bend waterline. There will not be any assessment fees and no one will be forced to connect to the waterline. The Board discussed the proposed rates. The County will pay \$650.00 per property easement that is required for the waterline. That is the compensation amount that the Project Ordinance allows for. The waterline will be placed underground along the road so it will not really interfere with the owner's use of their property.

**Commissioner Zachary made a motion to approve the rates for the East Bend Waterline non-Town users. Vice Chairman Moxley second.**

**Vote: 5/0.**

#### **CALENDAR NOTES**

- 1) January 18, 2016 – County Offices Closed for Martin Luther King, Jr. Holiday.
- 2) January 19, 2016 – Board of Commissioners Meeting to be Held at 7:00pm.
- 3) January 26, 2016 – Chamber of Commerce Annual Meeting to be held at Tractor Brown's Museum & Event Center.

#### **MANAGER'S REPORTS/BOARD ACTION**

##### **New Atlantic Change Order Requests**

New Atlantic has submitted some change order requests for the Yadkin County Agricultural and Educational Building project. Change Order #017 is a request to change from separated mixed use to non-separated mixed use at the second floor. This change order was requested per the architect's direction. It has been approved by the State Fire Marshall's Office and the County Building Inspector. There will be no cost to the County for the change. Change Order #023 is a request to drywall and finish in all the walls in the Conference Room. Originally some of the walls of the room were going to be drywall and some were going to be left just cinder blocked. The County requested the change. The additional cost associated with installing drywall on all of the walls is \$1,645.00. The funds will come from Contingency. Change Order #024 is a request to raise the dropped ceiling to be at the same height as the top of the windows, rather than below the tops of the windows. It was requested by the County. There will be no cost to the County for the change. **Commissioner Welborn made a motion to approve New Atlantic Change Order Requests No. 017, 023, and 024. Commissioner Hemric second.**

**Vote: 5/0.**

##### **Plaque for Yadkin County Agricultural and Educational Building**

The County has received the design for the bronze plaque that will be placed on the second floor of the Yadkin County Agricultural and Educational Building. County Manager Hughes shared a copy of the design with the Board. She noted Commissioner Zachary's name was spelled wrong but that correction has been made. She asked the Board to review the design and see if there were any other changes they would like made to it. The Board did not see any other changes that were needed.

##### **DOT**

County Manager Hughes received a letter from Brandon Whitaker of the DOT. It was a wrap up letter detailing the work the DOT had completed in Yadkin County in 2015. County Manager Hughes went over the information in the letter with the Board.

#### **MANAGER'S BUDGET AMENDMENTS & CONTRACTS / NO ACTION REQUIRED**

##### **Bridgeway Solutions Contract**

Bridgeway Solutions provides EMS with Salamander software support and upgrades.

### **Dorsett Technologies Contract**

Dorsett Technologies will replace the existing radio at the Maranatha Lift Station with a cellular modem that will be used for communications.

### **BOARD VACANCIES/APPOINTMENTS**

#### **Human Services Advisory Committee**

There is a vacancy for a dentist on the Committee.

#### **Joint Nursing Home and Adult Care Home Community Advisory Committee**

There is a vacancy on the Committee.

#### **Planning Board**

Resha Peregrino-Brimah has been serving as an alternate member of the Planning Board. Her term has expired. She would like to continue serving on the Board and has asked to be reappointed. **Commissioner Welborn made a motion to reappoint Resha Peregrino-Brimah as a Planning Board Alternate Member with a term ending 01/04/2019. Commissioner Zachary second.**

**Vote: 5/0.**

### **COMMISSIONER COMMENTS**

**Commissioner Hemric** thanked everyone for coming out this morning. He thanked Jill Vang for her presentation on the audit. He thanked Kim Harrell for her report on Human Services. He thanked Gary Groce for his work on the audit.

**Commissioner Welborn** wished everyone a Happy New Year. He thanked Jill Vang for her presentation on the FY2015 financial audit. The County got a good audit report. He thanked Kim Harrell for her report. Gary Groce is doing a good job. All of the department heads are doing a good job and he appreciates what they do.

**Commissioner Zachary** thanked everyone for being here. He thanked Jill Vang for coming today and presenting the audit information. He thanked Kim Harrell for her report on Human Services. There is a Human Services Advisory Committee meeting Thursday night. He looks forward to that meeting. He thanked Gary Groce and his staff for all of their work on the audit. He wished everyone a happy calendar New Year. The County had another excellent employee Christmas lunch in December. It was well attended and the entertainment was great. He heard a lot of good comments about it around the Courthouse. He looks forward to that luncheon every year. He sees what is going on with the ceilings in the Tax Office. The work is coming along.

**Vice Chairman Moxley** thanked everyone for coming out. He thanked Jill Vang for her presentation on the audit. He thanked Kim Harrell for her report on Human Services. He thanked Gary Groce for his work on the audit. He thanked Michael Poston for his service to Yadkin County and wished him good luck in his future endeavors in another county. He had a great Christmas and New Year's. He watched a lot of games.

**Chairman Austin** thanked everyone for their work. He thanked Michael Poston for his service and stated he will be missed. The County will be lucky if we get someone as good to take his place. He is happy with the audit. He thought it was a really good audit. There were a few things pointed out that needs to be improved. There is always room for improvement. Martin Starnes has been doing the audit for years but they have not become complacent. They have been really involved with the County and they do a great job. He appreciated the hard work Gary Groce and the Finance staff did for the audit. He is glad the rates and things were approved for the East Bend Waterline. The community meetings need to be scheduled. This Waterline has been talked about for a long time. He is ready to get started on it. It is going to meet a need East Bend has and it won't be a burden on the County taxpayers. No one will be forced to connect to it.

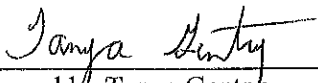
**Chairman Austin made a motion to go into Closed Session pursuant to NCGS 143-318.11(a) (1)(3)(4)(5)(6) to discuss Personnel Matters and to Protect Personnel Information that is Confidential under NCGS 153A-98, and to discuss the potential Location or Expansion of Industries or other Businesses in the County, to Establish the County's Negotiating Position for Acquiring Real Property**

**and to Instruct the County Staff on that Position, and to have a Privileged Consultation with our County Attorney. Commissioner Zachary second.**

**Vote: 5/0.**

After a motion to come out of Closed Session was made and the Board was in **Open Session**, Commissioner Welborn made a motion to adjourn. Commissioner Hemric second.

**Vote: 5/0.**

  
\_\_\_\_\_  
Prepared by Tanya Gentry  
Clerk to the Board

  
\_\_\_\_\_  
Kevin Austin, Chairman  
Yadkin County Board of Commissioners

1/19/16  
\_\_\_\_\_  
Date approved by the  
Yadkin County Board of Commissioners